



16 TECH COMMUNITY CORPORATION JOB DESCRIPTION

POSITION:	Director of Experiential Learning & Education Outreach
STATUS:	Exempt
ORGANIZATION:	16 Tech Community Corporation
REPORTS TO:	VP, Workforce Development & Community Impact

ORGANIZATION OVERVIEW

The 16 Tech Innovation District is a growing destination for innovation and entrepreneurship and a driver of the tech enablement of the life-sciences and advanced manufacturing industries key to Indiana's economy. Connected to diverse neighborhoods in downtown Indianapolis and intentionally resourced with facilities and programs to foster innovation, 16 Tech is home today to three buildings with 200+ innovation related entities that employ more than 800 people. Over the next ten years, 16 Tech is projected to grow to 13 mixed-use buildings and create 3,000+ jobs.

The nonprofit 16 Tech Community Corporation is responsible for the physical and programmatic development of the 16 Tech Innovation District. 16 Tech Community Corporation's mission is to create an inclusive innovation community for Indianapolis, and its role as an entrepreneurial service organization and workforce partner contribute directly to the value proposition of the district. 16 Tech seeks team members who are motivated by and embody its values:

- **Innovation and entrepreneurship:** We believe innovation is vital.
- **Personal Connection:** We believe places bring people together.
- **Inclusivity:** We believe everyone can be an innovator.
- **Collaboration:** We believe collaboration is a winning strategy.
- **Community:** We believe it's important to be good neighbors.

16 Tech Community Corporation is a proud equal opportunity employer committed to an inclusive work environment and to building a team that reflects the rich diversity of our community. People of color, people with disabilities, and people of diverse sexual orientations, gender expressions, and identities are encouraged to apply.

POSITION OVERVIEW

The Director of Experiential Learning & Education Outreach is responsible for the programs and partnerships aimed at inspiring, educating and preparing diverse talent for opportunities in advanced industries. The purpose of this position is to build and execute a comprehensive strategy for experiential learning opportunities through collaborating with local schools, employers & community partners to increase awareness of opportunities in 16 Tech and provide impactful experiences that align with 16 Tech's goal to build bridges to training and employment in advanced industries as part of its mission to create an inclusive innovation community.

ESSENTIAL FUNCTIONS

- Assist the Vice President of Workforce Development & Community Impact in developing and executing a comprehensive strategy that aligns with the goals of the 16 Tech Innovation District and broader regional and state economic growth and talent objectives.
- Oversee experiential learning K-12 programs aimed at inspiring and educating the next generation through collaborating with local schools, educators, and community organizations to provide engaging and impactful activities.
- Manage experiential learning STEM initiatives, including partnerships with local universities, colleges, and vocational institutions to support workforce development and talent retention in Indiana.
- Manage grant-funded programs and activities to ensure alignment with strategic objectives and compliance with funding requirements.
- Plan and facilitate workshops aligned with experiential learning opportunities for students in K12, post-secondary & STEM programs.
- Provide support for education and workforce initiatives within the 16 Tech Innovation District, collaborating with stakeholders to address skills gaps and talent shortages in key industries.
- Assist in the design, development, and promotion of the Experiential Learning Center, ensuring that it remains a vibrant and accessible STEM resource.
- Stay abreast of trends and developments in industrial technology majors, incorporating relevant insights into programming and partnerships.
- Collaborate cross-functionally with other departments, as well as external partners and stakeholders, to contribute to the overall success of the 16 Tech Innovation District as well as the diverse talent needs of employers in the district.
- Organize programs and events related to experiential learning outcomes by creating district job boards or available internship opportunities.

SKILLS & EXPERIENCE

- Excellent communication and interpersonal skills, with the ability to engage and collaborate with diverse stakeholders.
- Strategic thinker with the ability to develop and execute innovative programs and initiatives.
- Familiarity with industrial technology majors with a thorough awareness of evolving trends and employer requirements in related industries.
- Strong understanding of STEM education and workforce trends, particularly in the context of economic development
- Ability to work independently for the development of key regional/state partnerships, facilitating the connection between talent and industry, while also excelling within collaborative team environments
- Demonstrated attention to detail and organizational skills.
- Must have strong oral and written communication skills.
- Ability to work sensitively with ethnically, culturally, and socially diverse talent.

QUALIFICATIONS & EDUCATION

- Bachelor's degree in a STEM related field required.

- Master's degree preferred.
- Minimum of 5 years of experience in a role within education, workforce development, or innovation ecosystem required.
- Proven track record of managing grants and funding for education or innovation initiatives.

DETAILS

To apply, please submit a cover letter and resume to careers@16tech.com. Applications will be reviewed and interviews will be conducted on a rolling basis.

More information is available at <https://www.16tech.com/>